



VIRGIN ISLANDS  
**WATER  
AND POWER  
AUTHORITY**

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**PROPOSAL NOTICE**

The Virgin Islands Water and Power Authority is soliciting proposals for the following:

**PR-03-26      Liquid Propane Gas (LPG) Territorial RFP**

Documents pertaining to the proposal will be emailed. If interested in receiving a proposal package please email Nicole Aubain or Yowan Fontaine at [contractservices@viwapa.vi](mailto:contractservices@viwapa.vi) Telephone number: (340) 774-3552, extension 2038, 2032.

The Authority shall hold a **Pre-Bid Meeting** on **Friday, September 19, 2025**, beginning at **10:00 a.m., AST**. **Attendance is highly recommended by the Authority.**

Please note **Site Tour Registration Deadline** is **Friday September 19, 2025.**

Offerors interested in participating in the Pre-bid meeting please join the meeting using the following link:

**Microsoft Teams**

Meeting ID: 258 629 925 519 8

Passcode: zW7o83B7

**Dial in by phone 929 229 5275**

Phone conference ID: 596 122 316#

A highly recommended site visit will take place on **Tuesday, September 23, 2025, at 9:00a.m. AST**, on St. Thomas, U.S. Virgin Islands.

A highly recommended site visit will take place on **Wednesday, September 24, 2025, at 9:00 a.m. AST**, on St. Croix, U.S. Virgin Islands.

**Please note that the last day for submitting any questions to this proposal is Friday, October 3, 2025, at 3:00 p.m., AST**. Responses to questions submitted in accordance with this request for proposal shall be transmitted to offerors no later than **Wednesday, October 8, 2025, at 4:00 p.m., AST**.

A complete copy of the proposal must be submitted electronically in PDF format on or before, **Friday, October 24, 2025, at 11:59 p.m., AST** to [contractservices@viwapa.vi](mailto:contractservices@viwapa.vi).

In accordance with Section 3.13 of this Request for Proposals (RFP), the Bidder acknowledges that any information provided in its proposal may be subject to public disclosure pursuant to applicable law. If the Bidder believes any information in its proposal is confidential or constitutes trade secrets, the Bidder must clearly identify such information by marking it "CONFIDENTIAL" in bold, capitalized letters at the top of each page or section containing such information. The Bidder shall include a written justification for each marked item, specifying why the information should be protected from disclosure.

Failure to properly mark and justify confidential information in accordance with Section 3.13 may result in the disclosure of the information without further notice to the Bidder. The Authority reserves the right to make its own determination regarding whether any information is confidential under applicable law, even if marked as such by the Bidder.

The Virgin Islands Water and Power Authority reserves the right to accept or reject any or all proposals.