



# VIRGIN ISLANDS WATER & POWER AUTHORITY

**PR-02- 24**

**UNDERGROUND ELECTRICAL CONSTRUCTION PROJECT  
FEEDER 5A PRIMARY RFP**

**Date: March 4, 2024**

## **ADDENDUM I**

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**Site visit scheduled for March 12, 2024, at 9:00am AST. must meet at the front gate of the Randolph Harley Power Plant on St. Thomas.**

All visitors must adhere to the following dress code:

- Must have proper identification to be given at power plants
- Must wear closed toe shoes
- Must not wear short pants or tank tops
- Must wear flame retardant shirt

Please complete the visitors form attached and return to [contractservices@viwapa.vi](mailto:contractservices@viwapa.vi) on or before March 11, 2024, 10:00am AST.



# Virgin Islands Water & Power Authority

Visitors/Contractors

## Approval Questionnaire for Visitors/Contractors

**One Application Per/Person**

### 1) REQUESTOR INFORMATION

VISITING LOCATION: \_\_\_\_\_ St. Croix     St. Thomas    \_\_\_\_\_ St. John

#### VISITOR

Name (Please Print)	Signature	Date

#### CONTRACTOR

Name (Please Print)	Company	Signature	Date

### 2) PURPOSE / REASON FOR REQUEST

*\*Please provide a brief narrative as to the nature of the visit or reason to enter WAPA premises.*

The purpose of the visit is for PR-02-24 Underground Electrical Construction Feeder 5A Primary RFP (Site visit)

Requested Dates for Onsite Visit:    Start Date: March 12, 2024                      End Date: March 12, 2024

### 3) APPROVAL / DISAPPROVAL

*WAPA Internal Use Only: Authorized Person(s)*

APPROVED Power Generation

Name (Please Print)	Position	Signature	Date

**NOT APPROVED** - Reason Not Approved: \_\_\_\_\_

*\*All Requestors/Sponsors and designee's need to ensure that all necessary documents are completed properly prior to submittal and must accompany Visitors/Contractors throughout the Authority's facilities to ensure that all Safety Protocols are followed. Project Managers/Coordinators must ensure that Contractors working on-site for extended periods of time adhere to all Safety Protocols.*

Name (Please Print)	Position	Department	Signature	Date